



14-17 March 2017
Palais des Festivals, Cannes, France

EXHIBITOR SCHEDULE

	DEADLINES	CONTACTS
▪ SAFETY FILE (Your stand construction is carried out by your own decorator) <ul style="list-style-type: none">- S2 & S3 forms- 3D views- Detailed plans with dimensions- Fire certificates (norm NFP or EN 13.501-1)	Thursday 12 January 2017	Upload your technical file directly into the Stand Check System Technical Service Reed MIDEM Sylvain LEPAGE & Maxence DÉTHUNE Email : technique.mipim@reedmidem.com Tel : +33 (0)1 79 71 94 96 / 98 09
▪ REED MIDEM EXHIBITING SOLUTIONS	Tuesday 14 February 2017	Mr Romain TAILLAND Email : standpackage@reedmidem.com
▪ ORDER OUTSIDE STRUCTURES OPTIONS (Water arrival, electrical boxes, phone line, glazing panels, etc...)	Thursday 19 January 2017 (After this date, it will no longer be possible to order options)	Mr Maxence DÉTHUNE Email : maxence.dethune@reedmidem.com
▪ EVENT DECLARATION FORM (E1 Form)	Saturday 14 January 2017	To be sent to : operations.registration@reedmidem.com
▪ ADVERTISING PANELS & BANNERS If the advertising panels are produced by SEMEC	Artworks to be returned before Wednesday 8 February 2017* *An additional fee will be applied by the SEMEC after the due date : - 15% for the advertising panels - 1 565 € HT for the outside banners on the structures	Mrs Dominique Rousseau-Devaux Email : devaux@palaisdesfestivals.com Tel : +33 (0)4 92 99 31 44 Mrs Stella de Rosso : Email : derosso@palaisdesfestivals.com Tel : +33 (0)4 92 99 31 23 Mrs Charlotte LIMOUSIN Email : limousin@palaisdesfestivals.com Tel : +33 (0)4 92 99 31 99
▪ VEHICULE & DELIVERY FORM	Friday 24 February 2017	To be sent to : Mr Alex FORBES Email : alex@button.fr Tel : +33 (0)4 93 43 37 98
▪ DECORATORS BADGES	Wednesday 1 March 2017	Click on this link to process your badge request
▪ BUILD-UP	From Wednesday 8 to Monday 13 March 2017	
▪ SHOW	From Tuesday 14 to Friday 17 March 2017	
▪ BREAKDOWN	From Friday 17 to Sunday 19 March 2017	