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Ref. No.: SMO/248057/17/VZKÚ/Měk

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Ordering Party profile

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Additional information No. 2 to Order Terms and Conditions related to the Public Order: "Concept of Municipal Transportation System Museum"

Considering the enquiry by a Provider, we present additional information related to the Order Terms and Conditions on the Public Order mentioned above:

Enquiry No. 1:

I have a question related to the public order on MHD Museum in Ostrava.

This is about the below-mentioned paragraph. It is necessary to mention there that our team, or its member, prepared at least a study focussed on exhibition grounds, etc.

It is possible to use the reference of a Diploma thesis by one member of our future team?

- Reference to web pages presenting the Diploma thesis

We are the association of architects who will cooperate on the study under the header and I.D. No. of one of us. The response to our enquiry will be fundamental for the participation of our team in the proposed idea.

We would not want to be disqualified just because of the not fulfilled tender terms and conditions. Considering the proposed idea, we believe the former experience is not necessary.

IV. Qualification requirements

1. The Provider will evidence his/her professional ability by presenting:

§ Actual Extract from the Commercial Register, if he/she is registered within the Register; if the Provider does not have the official address in the Czech Republic, he/she must submit a similar document issued pursuant to the legislature by the country in which it was issued.

2. The Provider will prove his/her technical qualification by presenting:

§ A list of referential projects implemented during the last 7 years, together with the price, the dates of the provisions, and contact data of the Clients (including the telephone numbers). **The list must clearly show that the Provider had prepared, in the period, at least 1 bid, a study, or project documentation focussing on proposed exhibition or fair grounds, museums, science centres, or entertainment parks having at least the area of 1000m².**

The provider will use *Attachment No. 3 to these order terms and conditions.*

When proving a part of the qualification using qualifications of some other people, the Ordering Party will submit a written declaration by the other persons that he/she would provide the performance determined for the fulfilment of the Public Order, or provide materials or rights at the disposal of the Provider within the implementation of the Public Order at least within the scope in which the other persons prove their qualifications on behalf of the Provider.

Response to the enquiry No. 1:

The Ordering Party has asked in the Order Terms and Conditions, for the submission of a list of referential projects implemented during the last 7 years, together with listing their prices, implementation dates and contact data of the clients (including the telephone numbers). The list should clearly show that the Provider had prepared, at the determined period, at least 1 proposal, study, or project documentation focussing on the proposed exhibition or fair grounds, museum exhibits, science centres or entertainment parks having the minimal area of 1000m². This requirement must be observed.

The Ordering Party declares that it is impossible to assess each individual referential order within the explanation of the Order Terms and Conditions and to preconceive if a referential order fulfils or not fulfils the requirements established by the Ordering Party in order to prove the technical qualification. This is the subject and task of the meeting by the working group put together for the assessment of the bids and their completeness. However, we believe, in relation to the presented description of the referential order, that the preparation of a proposal of Culture Centre in Kopřivnice, with the exhibit exceeding 1000m², was a part of the Diploma thesis. It might be derived that this referential order may suit the requirement on the submission of services of a similar scope and character by the Ordering Party, as it was required in the call on the bid submission. We have to say also that when the information on qualifications, submitted by the Providers, are assessed, the working group is entitled to verify the presented information before deciding on its validity or invalidity.

It is important, when submitting documents proving qualifications, if the person proving a part of the qualification is employed or in some other similar position (this must be declared in the bid by the Provider). In the opposite situation, there will be a written declaration of that person submitted (see the following paragraph).

The Ordering Party also asks, in the Order Terms and Conditions, when a part of the qualification is proved by other people, that written declarations by the people in which they commit themselves to provide the performance determined for the implementation of the Public Order or to provide materials or rights for the disposal by the Provider within the implementation of the Public Order at least within the scope in which the people proved their qualifications on behalf of the Provider (a declaration by the author that he/she provides his/her "reference" for the disposal to the Provider will not be accepted, it must be a commitment by the person, differing from the Provider, that he/she would participate in the implementation of the Public Order at least within the provided reference).

The additional information No. 2 to the Order Terms and Conditions provided by the Ordering Party is binding for the preparation of bids.

With regards,

Ing. Eva Sebořská
Manager, Department
of public orders and capital participation